



CAREERS PROGRAMME CALENDAR 2023-2024

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
HIGHER EDUCATION												
UCAS Clearing Advice and Support Drop-ins/Appointments	•	•										
UCAS Extra Advice and Support Drop-ins/Appointments							•	•	•	•	•	
Higher Education and the UCAS Application Tutorials		•	•	•	•	•	•	•				
UCAS application tutorial sessions to Higher Education and the UCAS Application/Personal Statement tutorials	•	•	•	•	•							
Level 3 Year 1 Options – Preparing for next steps							•	•	•	•	•	
Higher Education Fair			•									
UCAS Personal Statement and Application Checking	•	•	•	•	•	•	•	•	•	•	•	•
Preparing for Interviews - University Applicants			•	•	•	•	•	•				
Student Finance Presentations						•	•	•	•			
Student Finance Support Appointments Available							•	•	•	•	•	
Degree Course Options Advice		•	•	•	•				•	•	•	
FURTHER EDUCATION PROGRESSION												
Steps to Success - IAG Right Student Right Course		•	•									
Careers/Course Advice - All Levels and Apprenticeships	•	•	•	•	•	•	•	•	•	•	•	•
Internal Progression Process							•	•	•	•	•	•
EVENTS												
GCSE Day/Enrolment - Careers Advice Available	•	•										
Guest Speakers - Employers		•	•	•	•	•	•	•	•	•	•	
Apprenticeships Week							•	•	•			
National Careers Week								•				
Employer Fair							•	•	•			
EMPLOYABILITY												
Employability Tutorials - Skills Analysis	•	•	•	•	•	•	•	•	•	•	•	•
Employability Tutorials - Job Search and LMI	•	•	•	•	•	•	•	•	•	•	•	•
How to Apply for an Apprenticeship	•	•	•	•	•	•	•	•	•	•	•	•
Employability Tutorials - CV Writing	•	•	•	•	•	•	•	•	•	•	•	•
Employability Tutorials - Interview Preparation	•	•	•	•	•	•	•	•	•	•	•	•
Work Experience Placements/Activities	•	•	•	•	•	•	•	•	•	•	•	•
Volunteering	•	•	•	•	•	•	•	•	•	•	•	•
CV Checking - Drop-In or Appointment	•	•	•	•	•	•	•	•	•	•	•	•
CAREERS GUIDANCE												
Careers Guidance Interviews by Appointment	•	•	•	•	•	•	•	•	•	•	•	•
Careers Guidance Drop-In - All Levels		•	•	•	•	•	•	•	•	•	•	
Careers Advice at Enrolment	•	•										
SEND Students - Progression Interview Support						•	•	•	•	•	•	



CONTACT

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IMPORTANT DATES

Personal Statement Deadline
15 November 2023

UCAS Deadline
31 January 2024

National Apprenticeship Week
5 - 9 February 2024

National Careers Week
4 - 8 March 2024

